

City of Brisbane

Agenda Report

TO: Honorable Mayor and City Council

FROM: Randy Breault, Director of Public Works/City Engineer via City Manager

SUBJECT: Non-Motorized Boating Facility Grant

DATE: March 5, 2015

City Council Goals:

To develop recreational facilities and promote recreation, educational and cultural programs and passive uses related to parks. (#6)

To promote intergovernmental opportunities that enhances services and/or reduces cost of operations and services to city residents. (#10)

Purpose:

To obtain grant funding for a non-motorized boating facility proposed to be installed at the Marina. Obtaining grant funds is consistent with the community's value of being fiscally conservative.

Recommendation:

Approve Resolution No. 2015-06, "A Resolution of the City Council of the City of Brisbane Authorizing an Application for Non-Motorized Boating Facility Grant Funding with the State of California."

Background:

Staff has been researching the possibility of installing a non-motorized boating facility (also commonly referred to as a "hand-launch" facility) for the past two years. If available, staff expects that the facility would attract kayakers, windsurfers, paddle boarders and sailors of small vessels such as an FJ sailboat.

The challenge in obtaining grant funding has been that a preliminary design was a required component of an application. As part of our ongoing research into this issue, staff had scheduled a meeting with Anchor QEA on 1/26/15 to discuss a possible scope to develop the preliminary design. At that meeting, Anchor advised that their pre-meeting

research had discovered that the current program for such a facility was undersubscribed, and that applications for the next round of funding were due 2/2/15.

Based on staff's expectation that receipt of such a grant would be well-received, Anchor was authorized to spend no more than \$10,000 to develop an application in time to meet the due date (see Attachments). Due to the program being undersubscribed, Division of Boating and Waterways (DBW) staff allowed the application to be submitted without the required Council Resolution, with the understanding that staff would schedule the Resolution for Council consideration at its 3/5/15 meeting.

Discussion:

If the Council declines to pass the proposed Resolution, staff will so notify DBW and the previously submitted application will be withdrawn.

It is important to note that while the initial application was clearly rushed to meet a looming deadline, the project schedule (see "Supplement" section to application) includes 60 days for public outreach. Staff expects that both the Parks & Recreation Commission and the Sierra Point Yacht Club will be engaged to obtain input prior to completing a final design.

Fiscal Impact:

The not to exceed fee of \$10,000 for development of the application has been authorized from existing marina funds. The requested amount of \$635,000 for the facility would be a 100% no-match grant. Attachment B to the Application shows a "proposed picnicking area" adjacent to the launch facility. No funds have been identified for this improvement; staff estimates that this work could be completed for approximately \$25,000.

Measure of Success

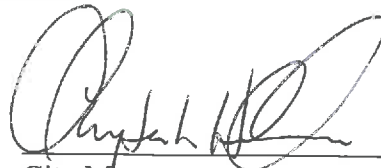
The construction of a hand-launch facility near our existing marina to serve the needs of non-motorized recreational mariners.

Attachments:

Resolution No. 2015-06
Application for a Non-Motorized Boating Facility Grant



Director of Public Works/City Engineer



City Manager

RESOLUTION NO. 2015-06

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRISBANE AUTHORIZING AN APPLICATION FOR NON-
MOTORIZED BOATING FACILITY GRANT FUNDING WITH
THE STATE OF CALIFORNIA**

WHEREAS, The State of California's Natural Resources Agency, acting through the Division of Boating and Waterways of the Department of Parks and Recreation, offers grants to public agencies; and

WHEREAS, the City of Brisbane has the authority to construct, operate, and maintain a non-motorized boating facility adjacent to its existing marina; and

WHEREAS, the City of Brisbane is requesting a \$635,000 grant from the Division of Boating and Waterways; and

WHEREAS, the City of Brisbane desires to enhance the Brisbane Marina to meet the needs of watercraft users and provide other public amenities to those using the facility by the construction of a non-motorized boating facility.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Brisbane as follows:

1. Pursuant and subject to all of the terms and provisions of the Harbors and Watercraft Revolving Fund program, application be made to the State of California, Department of Parks and Recreation, Division of Boating and Waterways for funding.

2. The following person is authorized and directed to cause the necessary application to be prepared and application to be signed and filed with the Division of Boating and Waterways:

Randy L. Breault

Director of Public Works/City Engineer

* * * *

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Brisbane held on the _____, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Terry O'Connell, Mayor

ATTEST:

Sheri Marie Spediacci, City Clerk



February 2015



City of Brisbane Application for a Non-Motorized Boating Facility Grant

Submitted by the City of Brisbane



CITY OF BRISBANE

50 Park Place
Brisbane, California 94005-1310
(415) 508-2100
Fax (415) 467-4989

January 27, 2015

Division of Boating and Waterways
Loan and Grant Financial Services
Attn: Joe Dux, Project Manager
One Capitol Mall, Suite 410
Sacramento, California 95814

Subject: DBW Harbors and Watercraft Revolving Fund grant application -
City of Brisbane Marina Hand-launch Facility

Dear Mr. Dux,

The city is excited about the opportunity to receive grant funding for the referenced facility. Although we operate a Fisherman's Park (at the Brisbane Lagoon, just west of US 101), a Fisherman's Pier (due north of the Sierra Point landmass), as well as the Brisbane Marina, there are no opportunities for hand-launching small vessels such as kayaks, windsurfers, paddle boarders, or FJ sailboats within the city limits

The site proposed for our facility was previously identified as San Mateo site 22 in the San Francisco Bay Area Water Trail. Incorrectly shown in that document as an existing facility, we are anxious to install a water trailhead across the existing rip-rap barrier to provide Bay access to an underserved group of recreational mariners.

Brisbane is a small city with a population of less than 4,000. We do require our Marina to be completely self-funded; based on that requirement and the slip berth rate increases anticipated to pay for a \$3.9M dredging project planned for 2015-2016, we do not expect the marina will be able to provide funds for the design and installation of the hand-launch facility. However, we are committed to paying for the long-term maintenance and upkeep associated with ownership of a new facility.

Please call me at (415) 508-2130 if there are any questions regarding this matter.

Very truly yours,

Director Randy L. Breault, P.E.
Emergency Services-Marina Services- Public Works

Cc: Michael Hahn, Harbormaster



State of California – Natural Resources Agency
DEPARTMENT OF PARKS AND RECREATION

DIVISION OF BOATING AND WATERWAYS (DBW)
LOCAL ASSISTANCE LOAN AND GRANT PROGRAMS

APPLICATION FOR NON-MOTORIZED BOATING FACILITY GRANT FUNDING

Prior to completing and submitting this application, please contact DBW at (916) 327-1816. This form must be filled out and submitted to DBW no later than Feb. 2, 2015. An electronic version of this form can be obtained from DBW's website at www.dbw.parks.ca.gov. Use a separate application for each grant.

USE ADDITIONAL SHEETS AS NECESSARY IN COMPLETING THIS APPLICATION. CROSS-REFERENCE EACH ADDITIONAL SHEET TO THE ITEM NUMBER BELOW.

For DBW Use Only:		Assigned to:
1. DATE SUBMITTED: 2-2-15	2. RECEIVED BY DBW:	APPLICATION NUMBER:

APPLICANT INFORMATION

3. LEGAL NAME OF APPLICANT: Randy Breault Director of Public Works/City Engineer City of Brisbane	4. TYPE OF APPLICANT: <input checked="" type="checkbox"/> City <input type="checkbox"/> Special District <input type="checkbox"/> Other Public Agency (specify): <input type="checkbox"/> County <input type="checkbox"/> Federal Government
5. MAILING ADDRESS OF APPLICANT: City of Brisbane Department of Public Works 50 Park Place Brisbane, California 94005-1310	6. CONTACT INFORMATION: Name: Randy Breault Title: Director of Public Works/City Engineer Address (if different): Telephone: (415) 508-2130 E-mail: rbreault@ci.brisbane.ca.us

GENERAL PROJECT INFORMATION

7. NAME OF PROJECT:
City of Brisbane Marina Hand-launch Facility

8. PROJECT LOCATION AND BODY OF WATER PROJECT IS LOCATED ON: *(Attach a site map.)*
City of Brisbane Marina, San Francisco Bay. See Attachment A.

9. HAS A DBW REPRESENTATIVE VISITED THE PROJECT SITE? Yes No
(If yes, provide the name of the representative and the date)

10. PROPOSED PROJECT COMPONENTS: (Check all that apply.)
BOAT LAUNCHING FACILITY:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Ramp | <input type="checkbox"/> Restrooms | <input checked="" type="checkbox"/> Picnic Area |
| <input checked="" type="checkbox"/> Boarding Floats | <input type="checkbox"/> Solar Panels | <input checked="" type="checkbox"/> Upland ADA Improvements |
| <input type="checkbox"/> Parking | <input type="checkbox"/> Wind Turbines | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Electrical | <input type="checkbox"/> Electric Vehicle (Charging Station) | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Slope Protection | <input checked="" type="checkbox"/> Breakwater Wall | <input type="checkbox"/> _____ |
| <input type="checkbox"/> Fish Cleaning Station | | |

11. IS THERE PUBLIC SUPPORT OR OPPOSITION FOR THE PROPOSED PROJECT? Yes No

(If yes, explain)

See attached Supplemental Information document.

12. DESCRIBE THE PROBLEM THE PROPOSED PROJECT WILL SOLVE. FOR EXAMPLE, DOES THE PROJECT FIX OR ADDRESS A HEALTH, ACCESS, OR SAFETY ISSUE FOR USERS AT THE FACILITY?

See attached Supplemental Information document.

13. DESCRIBE THE SCOPE OF THE PROJECT TO BE FINANCED WITH DBW FUNDING:

See attached Supplemental Information document.

14. DESCRIBE THE TYPES OF BOATING DONE AT THE PROPOSED FACILITY/IMPROVEMENTS:

See attached Supplemental Information document.

15. DESCRIBE THE IMPORTANCE OR SIGNIFICANCE OF THE PROPOSED PROJECT:

See attached Supplemental Information document.

16. HAS LOCAL LAW ENFORCEMENT (SHERIFF/MARINE PATROL) BEEN CONSULTED TO ENSURE THE PROPOSED FACILITY MEETS THE NEEDS FOR WATER RESCUE? Yes No

(If yes, provide the date and identify the components added to satisfy law enforcement needs. If no, explain)

See attached Supplemental Information document.

17. (a) DOES THE EXISTING FACILITY MEET AMERICANS WITH DISABILITIES ACT (ADA) REQUIREMENTS?

Yes No

(If no, identify needed improvements)

The existing marina does not include Americans with Disabilities Act (ADA) compliant access ramps. It does have ADA compliant restroom facilities and parking.

(b) DO THE PROPOSED PROJECT IMPROVEMENTS HELP THE SITE MEET CURRENT REQUIRED ADA REQUIREMENTS? Yes No

(If yes, how)

The proposed hand-launch facility project includes ADA compliant access.

(c) HAS AN ADA EXPERT BEEN CONSULTED TO ENSURE THE PROPOSED PROJECT COMPLIES WITH ADA REQUIREMENTS? Yes No

(If yes, provide details)

Anchor QEA's project engineer Peter Hummel is an expert on ADA requirements for ADA compliant facilities.

18. (a) WILL THE PROJECT BE OPEN AND ACCESSIBLE TO ALL PUBLIC RECREATIONAL NON-MOTORIZED BOATERS?

Yes.

(b) DOES THE PROJECT IMPROVE EXISTING OR CREATE NEW PUBLIC ACCESS AT THIS FACILITY?

Yes. This facility creates new public access for hand launching within the City of Brisbane, for residents and the public.

(c) DOES THE PROJECT PROVIDE ACCESS TO UNIQUE BOATING OPPORTUNITIES?

This facility opens up safe and efficient access for hand launching on the San Francisco Bay shoreline.

19. (a) INDICATE BELOW THE FEES A PERSON MUST PAY TO LAUNCH A BOAT:

Launching	\$ <u>N/A</u>
Parking	\$ <u>N/A</u>
Facility Entrance	\$ <u>N/A</u>
Other: _____	\$ <u>N/A</u>

Other Fee Explanation:

N/A

(b) WHAT IS THE ANNUAL NUMBER OF BOAT LAUNCHES AT THE EXISTING FACILITY?

Total: _____ Non-Motorized: _____ Other: _____

(c) WHAT IS THE PROJECTED ANNUAL NUMBER OF BOAT LAUNCHES AT THE IMPROVED FACILITY?

Total: _____ Non-Motorized: _____ Other: _____

(d) WHAT WAS THE METHODOLOGY USED TO ARRIVED AT THIS NUMBER?

20. LIST ALL PERMITS AND APPROVALS REQUIRED TO CONSTRUCT THE PROJECT:

The project will require California Environmental Quality Act (CEQA) approval from the City of Brisbane, as well as permits from the US Army Corps of Engineers, San Francisco Bay Conservation and Development Commission (BCDC) and the San Francisco Regional Water Quality Control Board (SF-RWQCB). There is an existing BCDC permit for the marina, which can be amended.

21. STATUS OF PERMITS:

A. Permit:

- Not started
- In progress *(Attach copy of app)*
- Date of consideration
- Expected completion
- Approved *(Attach copy)*

B. Permit:

- Not started
- In progress *(Attach copy of app)*
- Date of consideration
- Expected completion
- Approved *(Attach copy)*

C. Permit:

- Not started
- In progress *(Attach copy of app)*
- Date of consideration
- Expected completion
- Approved *(Attach copy)*

SPECIFIC PROJECT INFORMATION

22. REQUESTED FUNDING AMOUNT: \$ 635,000

 GRANT (Non-Motorized)

23. ESTIMATED PROJECT TIMELINE:

 Start Date: 1-27-15

 Completion Date: 11-30-2016
Attach schedule, see instructions

24. PROJECT

 New
 Previous Year (s) of DBW funding*
**Attach description of year and purpose of funding*

25. ESTIMATED PROJECT COSTS:

<u>Cost Category</u>	<u>Amount</u>
a. Construction	\$ 460,000
b. Engineering (12%)*	\$ 56,000
c. Escalation (10%)*	\$ 46,000
d. Contingency (10%)*	\$ 46,000
e. Inspection (5%)*	\$ 23,000
f. Permits (3%)*	\$ 14,000
g. TOTAL	\$ 645,000

*Attach itemization of costs that have been expensed on a separate sheet.
 (% of construction sub-total)

26. STATUS OF OTHER PROJECT FUNDING SOURCES:
(Attach copy of any funding applications, or approved letters of intent to fund.)

<u>Name of Funding Source</u>	<u>Amount</u>	<u>Status of Funding</u>			
		<u>Applied For</u>		<u>Approved</u>	
a. DBW: Non-Motorized Boating Facility Grant	\$ 635,000	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
b. APPLICANT: City of Brisbane	\$ 10,000	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
c. CITY/COUNTY:	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
d. OTHER STATE SOURCES:	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
e. FEDERAL:	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
f. OTHER (specify):	\$	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
g. TOTAL:	\$ 645,000				

TOTALS in Sections 25 and 26 must equal.

27. STATUS OF PROJECT PLANNING:

	<u>Completed</u>	
Technical Feasibility Study	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Preliminary Design	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Engineer's Cost Estimate	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Final Design	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

28. ENVIRONMENTAL IMPACT (NEPA/CEQA)

Expected/Determined Level of CEQA Clearance:
 Notice of Exemption
 Negative Declaration
 Environmental Impact Report (EIR)
 Unknown

Status of NEPA/CEQA Compliance:
 Not Started, Expected Completion Date: Oct./Nov. 2015
 In Progress, Expected Completion Date:
 Adopted/Approved *(Attach copy of app or approval)*

PUBLIC BENEFIT AND ECONOMIC DEVELOPMENT INFORMATION

29. (a) WHAT ARE THE PUBLIC BENEFITS OF THE PROJECT?

See attached Supplemental Information document.

(b) WHAT ARE PROJECTED ECONOMIC DEVELOPMENT BENEFITS TO THE SURROUNDING MUNICIPALITIES OF THE PROPOSED PROJECT?

Visitors may purchase goods such as food or recreational equipment in other municipalities to bring and use at the site. This will generate revenue for local vendors.

(c) IS THE PROJECT A PART OF A LARGER COMMUNITY DEVELOPMENT PLAN OR STRATEGY?

Yes No, *If "Yes", please explain and provide a copy of the supporting development plan or master plan.*

30. IS THERE A DEMONSTRATED DEMAND FOR A NON-MOTORIZED BOAT LAUNCHING FACILITY AND ACCESS AT THE PROJECT LOCATION? Yes No, *(if yes, explain)*

Yes. The area is frequently used by the general public, and the general public is often observed entering the water over the existing slope.

31. (a) DOES THE PROJECT BENEFIT UNDERSERVED POPULATIONS? Yes No, *(if yes, how)*

See attached Supplemental Information document.

(b) WILL THE PROJECT PROVIDE ECONOMIC BENEFIT TO THE LOCAL AREA? Yes No, *(if yes, how)*

See attached Supplemental Information document.

(c) WILL THE PROJECT ATTRACT USERS FROM OUTSIDE THE IMMEDIATE AREA? Yes No, *(if yes, from where)*

See attached Supplemental Information document.

(d) HOW WOULD THE PROPOSED PROJECT PROMOTE NON-MOTORIZED BOATING?

See attached Supplemental Information document.

OTHER INFORMATION

32. (a) DOES APPLICANT OWN THE PROJECT SITE?

The City of Brisbane owns the site; see Attachment C.

(b) DOES APPLICANT HOLD A LONG-TERM LEASE AGREEMENT ON THE PROJECT SITE? IF SO, WHEN DOES IT EXPIRE?

The City of Brisbane owns the site; see Attachment C.

(c) DOES APPLICANT OPERATE THE SITE THROUGH A CONCESSIONAIRE? IF SO, WHEN DOES THE CONCESSIONAIRE AGREEMENT EXPIRE?

The City of Brisbane owns the site; see Attachment C.

(d) APPLICANT MUST OWN OR CONTROL THE PROJECT AREA AND RIGHTS OF WAY TO AND FROM THE PROJECT AREA. APPLICANT SHALL MAINTAIN THE PROJECT AREA AND ALL IMPROVEMENTS FUNDED BY THE GRANT IN ACCORDANCE WITH DBW MAINTENANCE GUIDELINES FOR THE LIFE OF THE GRANT (20 YRS).

(Provide copies of any related lease agreements, etc. concerning the control and operation of the project site.)

The City of Brisbane owns the site; see Attachment C.

33. PROVIDE A RESOLUTION FROM THE GOVERNING BODY AUTHORIZING APPLICANT TO APPLY FOR FUNDING. (sample enclosed)

This resolution is pending until March 5, 2015. See Attachment D.

34. ATTACH COPIES OF ANY INITIAL DRAWINGS OR DESIGNS.

See Attachment B.

35. IF THE APPLICANT HAS RETAINED AN OUTSIDE ENGINEER, DESIGN OR OTHER CONSULTANT FOR THE PROJECT, PLEASE PROVIDE THE CONTACT INFORMATION.

Name: Joshua Burnam, MPH, D.Env.
Title: Principal Environmental Planner
Company: Anchor QEA
Address: 130 Battery Street, Suite 400, San Francisco, CA 94111
Telephone: 415-361-5150
E-mail: jburnam@anchorqea.com

Name:
Title:
Company:
Address:
Telephone:
E-mail:

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

Under penalty of perjury, I hereby certify that I am an authorized representative of the Applicant, and that I have been authorized by the Applicant by resolution to execute this Application for DBW funding.

AUTHORIZED SIGNATURE:

PRINT NAME AND TITLE:

DATE:

**DIVISION OF BOATING AND WATERWAYS
LOCAL ASSISTANCE LOAN/GRANT PROGRAM**

APPLICATION INSTRUCTIONS

USE ADDITIONAL SHEETS AS NECESSARY. CROSS-REFERENCE EACH ADDITIONAL SHEET TO THE RESPECTIVE ITEM NUMBER ABOVE.

Download the electronic version of the Application, available at www.dbw.parks.ca.gov. Insert data into the shaded areas. Use your Tab key to go from one shaded area to the next. Use additional sheets if necessary.

1. Self-explanatory.
2. For DBW use only.

APPLICANT INFORMATION

3. Provide full, legal name of Applicant.
4. Check appropriate box.
5. Provide mailing address.
6. Provide contact information.

GENERAL PROJECT INFORMATION

7. Provide full, legal name of project.
8. Provide the Project location information, address, and name of body of water project is located on. Attach a site map of the Project on a separate piece of paper.
9. Provide the name of the representative.
10. Check appropriate box (es).
11. Provide public hearing, support, and opposition information.
12. Describe the project.
13. Describe the project.
14. Describe the project.
15. Describe the project.
16. Confirm needs for water rescue, explain.
17. Provide ADA information.
18. Describe the project's accessibility.
19. Provide fees, annual boat launches, and projected annual boat launches.
20. Identify and provide status of obtaining each required permit.
21. Fill in as directed and check appropriate box.

SPECIFIC PROJECT INFORMATION

22. Total amount of funds requesting.
23. Attach schedule showing dates of project planning, design, construction, and completion.

24. Are the funds requested new, or a continuation of a previous project? Attach a description of the purpose of prior funding.
25. Estimated project cost. The % is based on construction sub-total.
26. Estimate the project funding sources and amounts. Fill in the name of any other funding sources and whether funds have been applied for and/or are approved.
27. Check appropriate box.
28. Check appropriate box and fill in as directed.

PUBLIC BENEFIT AND ECONOMIC DEVELOPMENT INFORMATION

29. Describe the public benefits of the proposed Project, including how the Project promotes economic development and will develop and enhance public infrastructure in a manner that will attract, create and sustain recreational boating and other amenities in the community and will enhance the quality of life and community amenities for area residents, and any other public benefits.
30. Explain the demand for access.
31. Explain the benefits to local areas.

OTHER INFORMATION

32. Explain the ownership and maintenance of the facility.
33. Self-explanatory.
34. Self-explanatory.
35. Self-explanatory.

APPLICANT ACKNOWLEDGEMENT AND SIGNATURE

To be signed by the authorized representative of the Applicant per resolution.

Cross-reference any attached documents to its corresponding item number in the application

MAIL COMPLETED APPLICATION TO:

Division of Boating and Waterways
Loan and Grant Financial Services
Attn: Joe Dux, Project Manager
One Capitol Mall, Suite 410
Sacramento, California 95814

CITY OF BRISBANE APPLICATION FOR A NON-MOTORIZED BOATING FACILITY GRANT

SUPPLEMENTAL INFORMATION

Prepared for

Division of Boating and Waterways
Loan and Grant Financial Services
Attn: Joe Dux, Project Manager
One Capitol Mall, Suite 410
Sacramento, California 95814

Prepared by

Anchor QEA, LLC
130 Battery Street, Suite 400
San Francisco, California 94111

February 2015

INTRODUCTION

The information in this memorandum, including incorporated schedule and attached figures, supplement the City of Brisbane's (City's) application for a Non-Motorized Boating Facility Grant. Currently, there is no safe and easily accessible hand-carried boat launching access at the City's marina. In addition, the City has safety concerns with unauthorized access over the existing rock armored slope. The proposed project would create safe and efficient public access for hand-carried boat launching of non-motorized craft, including Americans with Disabilities Act (ADA) access for the launching area, as well as improve upland park facilities adjacent to the launch area. The City intends to improve the Bay trail and public amenities adjacent to the launch ramp, including adding a picnic area adjacent to it. The existing Bay trail is a regional multi-use trail system around San Francisco Bay that is ADA accessible. An existing ADA accessible restroom is located within a very short walking distance as well. The following information is cross-referenced to the enclosed application form.

The following are answers to questions on the application form.

8. Project Location and Body of Water Is Located On:

See site map in Attachment A.

11. Is there public support or opposition for the proposed project?

There would be widespread public support for this project. Currently, there is not safe and easily accessible hand-carried boat launching access at Brisbane Marina. In addition, the City has safety concerns with unauthorized access over the existing rock armored slope. The proposed project would create safe and efficient public access for hand-carried boat launching of non-motorized craft, including ADA access for the launching area, as well as improve upland park facilities adjacent to the launch area. The City intends to improve the Bay trail and public amenities adjacent to the launch ramp, including adding a picnic area adjacent to it. The existing Bay trail is a regional multi-use trail system around San Francisco Bay that is ADA accessible. An existing ADA accessible restroom is located within a very short walking distance as well.

12. Describe the problem the proposed project will solve. For example, does the project fix or address a health, access, or safety issue for users at the facility?

The proposed facility directly addresses two goals of the City and needs for the general public: (1) create a safe and efficient hand-launch facility along the City's shoreline, to improve public access and marine recreation for residents and visitors; and (2) by doing so, reduce or eliminate issues related to unsafe and unauthorized access to the Bay, by residents and visitors, which is a current problem. Brisbane Marina lacks a free, public hand-launch facility at the shoreline, and this facility would integrate well to the existing marina, ADA accessible public restrooms, and Bay trail.

13. Describe the scope of the project to be financed with DBW funding.

A new non-motorized vessel launch facility is proposed to be constructed in the Oyster Point Channel, adjacent to the City of Brisbane public marina. The current site is one of the stops along the San Francisco Bay Water Trail and has an existing ADA accessible restroom, public trail, picnic and grass areas, and a parking lot immediately adjoining the proposed project site. For the non-motorized launch facility, new construction will include: (1) a 60-foot-long by 16-foot-wide low-profile dock; (2) a 6-foot-wide by 80-foot-long ADA aluminum gangway; (3) a 12-foot-by-16-foot reinforced concrete gangway platform; (4) platform aluminum railing and signage; (5) three 18-inch diameter concrete guide piles; (6) information and directional signage; and (7) a 120-foot-long vertical groin wall constructed of steel sheet piles with cap. No new utilities are needed, and existing site lighting should provide adequate coverage of the new dock.

In addition to the proposed grant funded items, the City will independently fund and improve landside improvements, including the following:

- Striping for two ADA compliant parking spaces in existing parking lot
- Development of an improved picnic area, including plantings, seating, and a barbecue pit
- Improved trail access and grading

The estimated City investment, applying similar markups and contingencies, is approximately \$45,000 of non-grant funds. These overall improvements are shown in Attachment B.

14. Describe the types of boating done at the proposed facility/improvements.

The existing marina includes permanent wet slips for a variety of sail and power boats. It does not include any public hand-launching area for non-motorized craft, which would be provided by the proposed facility. Non-motorized uses, such as kayaking, are popular in the vicinity of the marina.

15. Describe the importance or significance of the proposed project.

Brisbane Marina lacks a free, public hand-launch facility at the shoreline, and this facility would integrate well to the existing marina, ADA accessible public restrooms, and Bay trail. The City is excited for the opportunity to create more and better public recreational opportunities at the shoreline, and believes that this facility is an important piece of this long-term plan. Constructing this facility will invite more use of the waterfront by City residents and visitors, and thereby hopefully also stimulate economic development as well as improve the safety of people using non-motorized craft by providing a launching facility on the Brisbane shoreline.

16. Has local law enforcement (sheriff/marine patrol) been consulted to ensure the proposed facility meets the needs for water rescue?

Yes. The Brisbane Harbormaster's office has been consulted regarding this project. The Brisbane Police Department exercises law enforcement authority at the marina and the proposed location for this project. The proposed project area is already patrolled by the local police department, and having this facility is likely to reduce issues with unauthorized access to the Bay and improve public safety overall.

23. Estimated Project Timeline

The City has prepared the following estimated schedule on the following page.

25. Itemized project costs:**Estimated Project Bare Construction Costs**

Project Element	Cost
Mobilization	\$60,000
12 ft x 16 ft Gangway Platform	\$20,000
Platform Railing and Signage	\$4,000
6 ft x 80 ft ADA Gangway	\$60,000
60 ft x 16 ft Heavy Duty Dock	\$100,000
3-18 in Diameter Guide Piles	\$36,000
120 ft Vertical Steel Break-wall	\$180,000
Subtotal Construction Base	\$460,000

Cost Category

a. Construction	\$460,000
b. Engineering (12%)*	\$56,000
c. Escalation (10%)*	\$46,000
d. Contingency (10%)*	\$46,000
e. Inspection (5%)*	\$23,000
f. Permits (3%)*	\$14,000

Total: \$645,000

29. (a) What are the public benefits of the project?

The proposed facility directly addresses two goals of the City and needs for the general public: (1) create a safe and efficient hand-launch facility along the City's shoreline, to improve public access and marine recreation for residents and visitors; and (2) by doing so, reduce or eliminate issues related to unsafe and unauthorized access to the Bay, by residents and visitors, which is a current problem. Brisbane Marina lacks a free, public hand-launch facility at the shoreline, and this facility would integrate well to the existing marina, ADA accessible public restrooms, and Bay trail.

31. (a) Does the project benefit underserved populations?

Yes. The facility will be free and open to the public. Therefore, underserved or low-income populations will benefit from this amenity.

(b) Will the project provide economic benefit to the local area?

Yes. The project will provide opportunities for sales of recreational equipment, food, and other services, that could be utilized by local residents and visitors.

(c) Will the project attract users from outside the immediate area?

The facility will also likely attract visitors from outside the area who seek to use a free public hand-launch facility to access the Bay.

(d) How would the proposed project promote non-motorized boating?

The proposed project promotes non-motorized boating by providing a new, safe, free hand-launch facility for City residents and visitors from surrounding communities.

32. Does applicant own the project site?

See attached proof of ownership (Attachment C).

33. Provide a resolution from the governing body authorizing applicant to apply for funding.

See Attachment D.

34. Attach copies of any initial drawings or designs.

See proposed site plan in Attachment B.

ATTACHMENT A
SITE MAP

I:\Users\spooner\Project Work\City of Brisbane\Figure 1 Layout - Vicinity Map.indd



Figure 1
Vicinity Map
Proposed Hand-Launching Access
City of Brisbane

ATTACHMENT B
PROPOSED SITE PLAN



Figure 2
Proposed Plan
Proposed Hand-Launching Access
City of Brisbane

ATTACHMENT C
PROOF OF OWNERSHIP



County of San Mateo

Property Summary

Summary

APN:	007165060
Parcel ID:	18902
Site:	500 Sierra Point Hwy, Brisbane
Owner Address:	500 Sierra Point Hwy, Brisbane, CA 94005

Jurisdictions

Supervisory:	5
Congressional:	14
Assembly:	22
Electoral:	13
Election District:	5003
City Name:	BRISBANE
Zip Code:	94005
Mitigation Fee Area:	None Assigned
Zoning:	NO DATA ASSIGNED

Use Details

Use (code)	MARINA (63)
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500 Sierra Point Parkway
 Brisbane, CA 94005
 apn # 007-165-060



County of San Mateo

Summary

Parcel ID:	16500	Jurisdictions:	Comprehensive:	14
Owner Address:	500 Sierra Point Pkwy, Brisbane, CA, 94005	Sanitary:	13	
Use Details		City Name:	BRISBANE	
		Regulation Fee Area:	None Assigned	

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▲ PARCEL MAP FOR 01/27/06
 ▲ PARCEL MAP FOR 01/28/06
 ▲ PARCEL MAP FOR 01/21/08
 ▲ PARCEL MAP FOR 01/27/08
 ▲ PARCEL MAP FOR 01/27/08
 CITY OF BRISBANE

500 Sierra Point Parkway
 Brisbane, CA 94005
 apn # 007-165-060



RECORDING REQUESTED BY:
City of Brisbane
AFTER RECORDATION, MAIL TO:
City of Brisbane
50 Park Place
Brisbane, CA 94005

2014-089094

10:54 am 10/01/14 DE Fee: NO FEE
Count of Pages 4
Recorded in Official Records
County of San Mateo
Mark Church
Assessor-County Clerk-Recorder



Exempt from Fee pursuant to
Government Code Section 6103/27383

THIS SPACE FOR RECORDER'S USE

DOCUMENTARY TRANSFER TAX DUE \$ <u>0</u>
<input type="checkbox"/> COMPUTED ON FULL VALUE OF PROPERTY CONVEYED.
<input type="checkbox"/> COMPUTED ON FULL VALUE LESS LIENS/ENCUMBRANCES REMAINING THEREIN AT TIME OF SALE
Declarant's Signature (or agent) <u>[Signature]</u> Firm Name <u>City of Brisbane</u>
CITY OF <u>Brisbane</u> <input type="checkbox"/> UNINCORPORATED
ASSESSOR PARCEL # _____

APN 007-165-040
APN 007-165-060
APN 007-165-070

Grant Deed

ed to
Public Entity

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

GRANTORS: Successor Agency to the Brisbane Redevelopment Agency

HEREBY GRANT TO:

THE CITY OF BRISBANE, a municipal corporation

that certain real property in the City of Brisbane, County of San Mateo, State of California, described in Exhibit "A" attached hereto and made a part hereof.

Dated: 9/29/14

[Signature]

Terry O'Connell, Vice Chairwoman of the Board
Successor Agency to the Brisbane Redevelopment Agency

STATE OF CALIFORNIA)
COUNTY OF SAN MATEO)

On 29th of September, 2014, before me, Sheri Marie Spediacci, the undersigned Notary Public, personally appeared Terry O'Connell, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature]

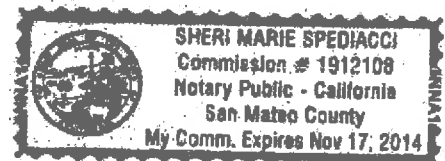


EXHIBIT A

The land referred to herein is situated in the City of Brisbane, County of San Mateo, State of California, and is described as follows:

All of Lot 2 and portions of Lots 3, 4, 5, 6 and 7 as shown on that certain Parcel Map recorded May 10, 1984 in Volume 54 of Parcel Maps at pages 57 and 58, being more particularly described as a whole as follows:

BEGINNING at the Southeasterly corner of said Lot 5, thence along the South line of said Lots 5 and 7, North $88^{\circ} 46' 30''$ West 371.33 feet to the East line of Lot 5 as shown on that certain Parcel Map filed in the office of the County Recorder of the County of San Mateo, State of California on February 27, 1987 in Volume 58 of Parcel Maps at pages 79 to 82 inclusive, thence along the East line of last said Lot 5 North $10^{\circ} 13' 30''$ East 390.00 feet to a point of the North line of Lot 7 as shown on the first above mentioned Parcel Map (54 P.M. 57-58), thence along said North line of Lot 7, North $88^{\circ} 46' 30''$ West 23.67 feet to the Westerly line of Lot 5 as shown on the first above mentioned Parcel Map (54 P.M. 57-58); thence along said Westerly line North $1^{\circ} 13' 30''$ East 25.00 feet to the general Southerly line of Lot 6 as shown on the first above mentioned Parcel Map (54 P.M. 57-58); thence leaving last said Westerly line and along said general Southerly line of Lot 6, South $88^{\circ} 46' 30''$ East 84.17 feet to the Westerly line of lands described as Parcel Y in that certain Grant Deed recorded on February 27, 1987 as Document No. 87029867, Official Records of San Mateo County of California, thence along last said Westerly line North $1^{\circ} 13' 30''$ East 285.83 feet, thence continuing along said general Westerly line North $43^{\circ} 46' 30''$ West 111.96 feet to a point on the Northerly line of said Lot 6; thence leaving last said Westerly line North $1^{\circ} 13' 30''$ East 130.00 feet to a point on the Southerly line of Lot 4 as shown on the first above mentioned Parcel Map (54 P.M. 57-58), said point also being on the West line of lands described as Parcel X in that certain Grant Deed recorded on February 27, 1987 as Document No. 87029867, Official Records of San Mateo County, California, thence along the West line of said lands North $46^{\circ} 13' 30''$ East 111.96 feet, thence continuing along said Westerly line North $1^{\circ} 13' 30''$ East 388.81 feet to a point on the Northeasterly line of said Lot 4; thence along said Northeasterly line of Lot 4, North $53^{\circ} 37' 17''$ West 29.56 feet to a point on the West line of the lands described in Parcel W in that certain Grant Deed recorded on February 27, 1987 as Document No. 87029868, Official Records of San Mateo County, California; thence along last said West line North $1^{\circ} 13' 30''$ East 255.00 feet to the Southerly line of the lands described in Parcel V in that certain Grant Deed recorded on February 27, 1987 as Document No. 87029867, Official Records of San Mateo County, California; thence along said Southerly line North $88^{\circ} 46' 30''$ West 323.17 feet to a point on the general Westerly line of said Lot 3 as shown on said first above mentioned Parcel Map, (54 P.M. 57-58); thence along said Westerly line of Lot 3 the following three courses and distances: 1) South $46^{\circ} 13' 30''$ West 9.9 feet; 2) South $1^{\circ} 13' 30''$ West 203.00 feet; 3) South $41^{\circ} 32' 18''$ West 34.49 feet to a point on the Easterly line of Marina Boulevard, said point also being in the Westerly line of Lot 2 as shown on the above mentioned Parcel Map, (54 P.M. 57-58); thence continuing along the Westerly line of said Lot 2 on the arc of a curve to the left, said curve having a chord bearing of North $34^{\circ} 4' 35''$ West, a radius of 290.00 feet and a central angle of $30^{\circ} 48' 24''$ an arc length of 155.93 feet to a point of non-tangent curvature; thence leaving last said Westerly line and along the boundary between Lots 1 and 2 as shown on the last said Parcel Map the following three courses and distances: 1) on the arc of a curve to the left, the center of said curve bears North $49^{\circ} 28' 46''$ West 150.00 feet from its point of beginning, said curve having a central angle of $39^{\circ} 37' 31''$ and an arc length of 103.74 feet; 2) thence on the arc of a tangent curve to the right with a radius of 100.00 feet and a central angle of $83^{\circ} 06' 20''$ an arc length of 145.05 feet; 3) thence North $1^{\circ} 13' 30''$ East 313.79 feet; thence leaving said common boundary between Lots 1 and 2 and along the North line of said Lot 2 South $89^{\circ} 06' 17''$ East 545.01 feet; thence leaving said North line and along the Westerly, Northerly and Easterly lines of Lot 5 as shown on the last said Parcel Map the following three courses and distances: 1) North $1^{\circ} 13' 30''$ East 58.00 feet; 2) South $88^{\circ} 46' 30''$ East 110.00 feet; 3) South $1^{\circ} 13' 30''$ West 2110.00 feet to the point of Beginning.

(Excepting all minerals and all mineral rights of every kind and character now known to exist or hereafter discovered, including without limiting the generality of the foregoing, oil and gas rights thereto, together with the sole, exclusive and perpetual right to explore for, remove and dispose of said minerals by any means or methods suitable to the grantor, its successors and assigns, including lateral or slant drilling, but without entering upon or using the surface of said lands or any building now thereon or hereafter erected thereon or the substructure of any such building, or to interfere with the use thereof, as excepted in the following deeds to Utah Construction & Mining Co., a corporation:

- A. From Marie Louise Phillips, recorded September 14, 1959, Book 3670 Official Records, Page 624
- B. From John F. Wilcox, recorded September 14, 1959, Book 3670 Official Records, Page 625
- C. From Marita Clarke, recorded September 14, 1959, Book 3670 Official Records, Page 626

APN 007-165-040
007-165-060
007-165-070

JPN 007-017-172-10.01 A
007-017-172-10.01.01 A
007-017-172-10.01.02 A
007-017-172-10.02.01 A
007-017-172-10.03.01 A
110-054-000-03 T
110-054-000-10 T
110-054-000-14 T
110-054-000-16 T

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in real property conveyed by the deed or grant from the Successor Agency to the Brisbane Redevelopment Agency to the City of Brisbane is hereby accepted by the undersigned officer on behalf of the City Council pursuant to authority conferred by Resolution 77-56 of the Brisbane City Council adopted on June 27, 1977, and the grantee consents to recordation thereof by its duly authorized officer.

Dated: September 29, 2014



Randy Breault
Director of Public Works

ATTACHMENT D
LETTER FROM CITY MANAGER



CITY OF BRISBANE

50 Park Place
Brisbane, California 94005-1310
(415) 508-2100
Fax (415) 467-4989

January 27, 2015

Division of Boating and Waterways
Loan and Grant Financial Services
Attn: Joe Dux, Project Manager
One Capitol Mall, Suite 410
Sacramento, California 95814

Subject: DBW Harbors and Watercraft Revolving Fund grant application -
City of Brisbane Marina Hand-launch Facility

Dear Mr. Dux,

The city is pleased to apply for the referenced grant, and we thank you for allowing us to submit the required governing board resolution separately from the application.

We have reviewed the sample application resolution, have no objections to the language required therein, and have scheduled this item for approval by our City Council at their regularly scheduled March 5, 2015 meeting.

For the purposes of the grant application, Mr. Joshua Burnam of Anchor QEA, LLC is authorized to sign on the city's behalf.

Please call me at (415) 508-2130 if there are any questions regarding this matter.

Very truly yours,

Randy L. Breault
Acting City Manager

Cc: Michael Hahn, Harbormaster

